



Integrated Asset Management System (IAMS)



**Developed by Center for Modernizing Government Initiative
(CMGI)**

**General Administration and Public Grievance (AR) Department
Government of Odisha**

INTRODUCTION

- ❖ **Integrated Asset Management System (IAMS)** is developed in house to ensure smooth management of residential land conversion within Bhubaneswar Municipal Corporation area from "leasehold" to "freehold" initially and later NOC and Mutation added to minimize processing time and bring transparency in the process followed by the General Administration Department through use of Information and Communication Technology.
- ❖ IAMS is an integrated land database and digitized files in order to refer the relevant file and act upon it for conversion into freehold status and tracking of application at different stages by the applicant as well as authority.

KEY FEATURES

Online application for conversion , Mutation and NOC for GA residential lease plots.

Receipt of acknowledgement through SMS

Online tracking of application

Intimation for deposition of conversion fees through SMS

Digitalized the land records for smooth communication

Deliver the service to the citizen within the ORTPSA notified time frame.

SERVICES UNDER IAMS

Conversion – Conversion of GA residential lease plots within Bhubaneswar Municipal Corporation area from "leasehold" to "freehold". All payments like: application fees, conversion fees, Differential premium fees, consent fees collected through gaestate portal using ifms payment gateway and all communication between applicant and department are done through this portal.

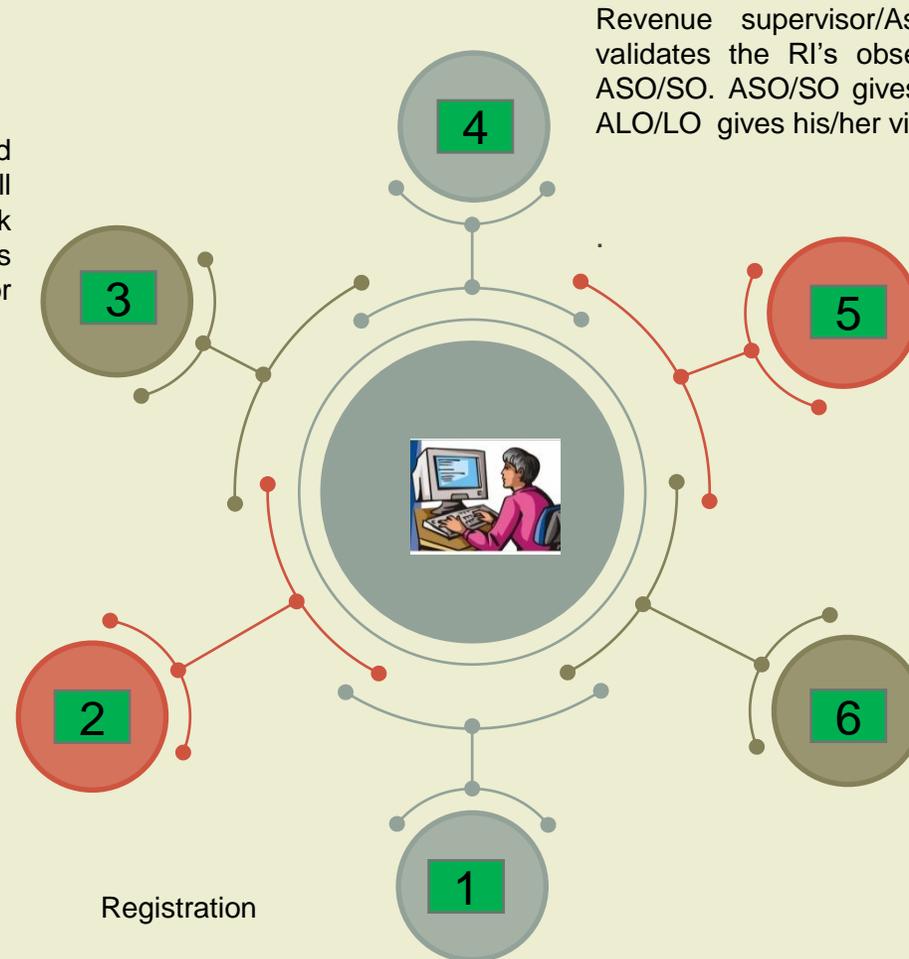
Mutation - In the event of demise of the lessee, the legal heirs /successors-in-interest can apply online for mutation of lease hold land through the gaestate.in portal of the Department. A copy of the order allowing mutation is communicated to the Tahasildar to effect necessary changes in the Records of Rights.

NOC – If any lessee wants to mortgage the lease plot then he/she has to take permission(NOC), No Objection Certificate from GA Department through gaestate portal only.

PROCESS FLOW

ASO verify all documents and payment details and forward to RI for physical land verifications. After Verification RI fill up his observation and also calculate the Bench Mark Valuation and Conversion fees according to the land status and forward to Revenue supervisor/Assistant Director (Survey & Enforcement).

Facilitation center admin receives the original documents and give a acknowledgment to applicant then verify documents if ok forward to ASO.



Revenue supervisor/Assistant Director (Survey & Enforcement) validates the RI's observation and payment details and sends to ASO/SO. ASO/SO gives his/her views and send it to LO/ALO. Then ALO/LO gives his/her views and forward to Director Estate.

After Checking Director Estate gives his/her views and forwarded to GA & PG Secretary for final approval/Rejection/Returned to Director Estate. After approval the application come to ALO/LO for upload of ink signed conversion order. ALO/LO upload the conversion order, then payment option activated at the applicant end.

Applicant can now deposit the conversion fees through IFMS to make the land to freehold. Rest process of conversion are done manually.

SCREENSHOT HOME PAGE

CONVERSION, MUTATION & MORTGAGE PERMISSION (NOC)

of residential leasehold plot under General Administration & Public Grievance Department within **Bhubaneswar Municipal Corporation area.**

BMC/BDA Certificate Format 🌟



Smt. Anu Garg ,IAS
Chief Secretary



Additional Chief Secretary
Shri Surendra Kumar, IAS



Director of Estates
Shri Bijay Kumar Prusty, IAS

SCREENSHOT REGISTRATION PAGE FOR (CONVERSION)

New User Registration

Fields marked with * are required.

Register Now

* Name of the Applicant:

Father's Name Mother's Name Husband's Name

Father's Name / Mother's Name / Husband's Name:

* Applicant Address(Current):

* District Name:

* Pin Number:

Address in Lease Deed Same as Current Address

* Applicant Address(As per Lease Deed):

* District Name:

* Pin Number:

Email Address

User Name: User name should be 6-10 characters long. No special characters is allowed

Password

Confirm Password

Mobile No:

85b17y

(please enter the security code shown before submitting)

(Can't read the image? click [here](#) to refresh)

Submit

SCREENSHOT FOR LOG IN PAGE (CONVERSION, MUTATION & NOC)



GA ESTATE
GOVT OF ODISHA

[HOME](#) | [APPLY ONLINE](#) | [LINKS](#) | [APPLICATION STATUS](#)

Please Sign In

Sign In

[Forgot Password?](#)

SCREENSHOT FOR USER HOME PAGE (CONVERSION)



Dashboard



Pay Application Fees



Application Status



Edit Profile



Take Signature



Apply for Conversion



My Download Center



Give Your Feedback



Logout

User Home

User Home



Please follow the steps:

Step 1: Update your Photograph by clicking on the **Edit Profile** menu present on the left menu. Here either

Step 2: Now click on the **Take Signature** menu from the left side menu. If you have signature pad then use

Step 3: Now click on **Pay Application Fees Menu** to pay your application fees.

Step 4: Now you are ready to apply for Conversion. Click on the **Apply Conversion** menu and fill the form.

For any assistance feel free to call on **0674-2973845**

CONVERSION APPLICATION FORM

Conversion Application Details		
2.	Whether lease deed is executed and registered *	<input checked="" type="radio"/> Yes <input type="radio"/> No
3.	Details of registration of lease deed in respect of plot:-	
	(a)Regn. No	<input type="text" value="5056"/>
	(b)Book No	<input type="text" value="5"/>
	(c)Volume No	<input type="text" value="90"/>
	(d)Page	From <input type="text" value="1"/> To <input type="text" value="3"/>
	(e)Date	<input type="text" value="09/16/2021"/> (mm/dd/yyyy)
4-A.	(a)Whether building has been constructed*	<input checked="" type="radio"/> Yes <input type="radio"/> No
	(b)If yes,the details of approval of plan	<input type="text"/>
	(c)If holding tax assessed *	<input checked="" type="radio"/> Yes <input type="radio"/> No
5.	If the plot is being used other than Residential *	<input checked="" type="radio"/> Yes <input type="radio"/> No
5-A.	Present Land Used*	<input type="radio"/> Vacant <input checked="" type="radio"/> Residential <input type="radio"/> Commercial <input type="radio"/> Institutional <input type="radio"/> Multiple Used
5-B.	If Vaccant Specify Reason	<input type="text"/>
6.	Whether properties stand mortgaged*	<input type="radio"/> Yes <input checked="" type="radio"/> No
6-A.	whether No-objection Certificate from the mortgagee enclosed *	<input type="radio"/> Yes <input checked="" type="radio"/> No
7.	Whether there is any disputepending in the court of law regarding title of the property *	<input type="radio"/> Yes <input checked="" type="radio"/> No
8.	Whether there is unauthorised construction in the premises *	<input type="radio"/> Yes <input checked="" type="radio"/> No
9.	(i)Amount of annual ground rent (in RS)*	<input type="text" value="13.00"/>
	(ii)Whether up-to-date ground rent along with interest for related payment,if any has been paid *	<input checked="" type="radio"/> Yes <input type="radio"/> No
10.	Attach document(s) (Can upload multiple documents one by one)	<input type="button" value="Choose File"/> No file chosen

FUNCTION OF FACILITATION CENTRE

A Facilitation Centre is set up in the Estate Court Building near Central Record Room, Secretariat, Bhubaneswar so as to facilitate the applicant to apply online for conversion of residential land within Bhubaneswar Municipal Corporation area from "leasehold" status to "freehold" status.

- ❖ The applicant has to come to the Facilitation Centre with all relevant papers and documents required for conversion of leasehold land.
- ❖ The Facilitation Centre operates in office hours of all working days.
- ❖ After filing of application, the applicant will get a unique acknowledgement number. Also if he/she has provided his/her mobile number during filing of application, then a SMS alert will be communicated indicating his/her acknowledgement number, user name and password for future reference.
- ❖ The Facilitation Center has the facility of web Camera to capture the live photo of the applicant which will be placed in the space of photograph of the application form.

FUNCTION OF FACILITATION CENTRE

- ❖ The Facilitation Centre has the facility to capture signature of the applicant through the digital signature pad and the same will be put in the space for signature in the application form.
- ❖ The documents and relevant papers brought by the applicant can be scanned through the high resolution scanner at the Facilitation Centre and can be attached with the application.
- ❖ The applicant can get the printed copy of the acknowledgement at the Facilitation Centre.
- ❖ Further, the applicant can come to the Facilitation Centre during office hours of any working days for checking of status of the application.

FACILITATION CENTRE DASHBOARD (CONVERSION)

Facilitation Center



Facilitation Center Admin
Facilitation Center Admin

Conversion Applications

Note: Applications once forwarded can not be edited. Please check the application details before forwarding.

Search By:

-Select-

Keyword:

Search

Show All

	Initiation Date	Submission Date	Applicant Name	Ack No	Mouza	Actions
876	03/03/2022		Baldev Das,jayadev Das,jyotirdev Das,jagadev Das,jyotsna Das	CNV-37/2022	Saheed Nagar	
875	28/02/2022	02/03/2022	Sudipta Roy & Others	CNV-36/2022	Saheed Nagar	
874	26/02/2022	28/02/2022	Rasananda Swain	CNV-35/2022	Surya Nagar	
873	23/02/2022	23/02/2022	Pradyumna Kumar Kanungo	CNV-261/2021	Bharatpur	
872	21/02/2022		Manas Mitra	CNV-291/2016	Goutam Nagar	
871	20/02/2022	23/02/2022	Daniel Roul And Others	CNV-31/2022	Jayadev Vihar	
870	19/02/2022	25/02/2022	Sri Bikash Ranjan Dash	CNV-30/2022	Saheed Nagar	
869	19/02/2022	22/02/2022	Sri Subash Chandra Satapathy & Others	CNV-29/2022	Saheed Nagar	
868	18/02/2022		Prasanta Kumar Patnaik	CNV-28/2022	Saheed Nagar	
867	18/02/2022	19/02/2022	Shree Ramesh Chandra Mohanty	CNV-27/2022	Jayadev Vihar	



Dashboard

Applications

Reports

Fees

Profile

Logout

FACILITATION CENTRE DASHBOARD (MUTATION)

Facilitation Center



Mutation Applications

Note: Applications once forwarded can not be edited. Please check the application details before forwarding.

Search By: Keyword:

S.N.	Initiation Date	Submission Date	Applicant Name	Allottee Name	Father's/ Husband's Name	Acknowledge No	Actions
1	01/03/2022	01/01/1970	Shiba Prasad Mohapatra	Bholeswar Mohapatra	Late Dinabandhu Mohapatra	MTN-40/2022	
2	26/02/2022	01/01/1970	Shishir Kumar Mohanty	Purna Chandra Mohanty	Late Jagannath Mohanty	MTN-37/2022	
3	24/02/2022	01/01/1970	Sidhartha Dutta	Late Ganesh Dutta	Late Narendra Narayan Dutta	MTN-36/2022	
4	17/02/2022	17/02/2022	Rajesh Roy Choudhury	Amarendra Nath Roy Choudhury	Pratap Chandra Roy Choudhury	MTN-30/2022	
5	19/02/2022	22/02/2022	Jaya Prakash Sahu	Binodini Sahu	Subhash Chandra Sahu	MTN-34/2022	
6	18/02/2022	24/02/2022	Binod Kumar Mishra	Kshetrabasi Pani	Lingaraj Pani	MTN-33/2022	
7	01/03/2022	01/01/1970	Rajeeb Nanda	Jagadananda Nanda	Netrananda Nanda	MTN-39/2022	
8	14/02/2022	21/02/2022	Satya Shankar	Late Sri Pranath Rath	Late Sri Damodar Rath	MTN-28/2022	
9	14/02/2022	01/01/1970	Satya Shankar	Late Sri Pranath Rath	Late Sri Damodar Rath	MTN-27/2022	
10	12/02/2022	15/02/2022	Siba Prasad Das	Satyanarayan Das	Kanduri Charan Das	MTN-23/2022	

Dashboard

Applications

Reports

Fees

Profile

Logout

FACILITATION CENTRE DASHBOARD (NOC)

Dashboard

Applications

Reports

Fees

Profile

Logout

Facilitation Center



Facilitation Center Admin
Facilitation Center Admin

NOC Applications

Note: Applications once forwarded can not be edited. Please check the application details before forwarding.

Search By:

-Select-

Keyword:

Search

Show All

S.N.	Initiation Date	Submission Date	Applicant Name	Allottee Name	Father's/ Husband's Name	Acknowledge No	Actions
1	02/03/2022	03/03/2022	Lalchnd Jewellers Pvt Ltd Represented By Ajit Hans, Director	Lalchnd Jewellers Pvt Ltd Represented By Ajit Hans, Director	Late Ved Prakash Hans	NOC-9/2022	
2	27/02/2022	01/01/1970	Jagadeeswar Patnaik	Jagadeeswar Patnaik	Dkr Patnaik	NOC-8/2022	
3	11/02/2022	23/02/2022	Konark Plaza Constructions Private Limited	Konark Plaza Constructions Private Limited	Epari Sridhar	NOC-7/2022	
4	08/02/2022	09/02/2022	Hari Prasad Pattanayak	Utkal Karate School	Late Debendra Nath Pattanayak	NOC-6/2022	
5	28/01/2022	04/02/2022	Suchitra Dalasinghray	Suchitra Dalasinghray	Mohan Sundar Dalasinghray	NOC-5/2022	
6	09/01/2022	12/01/2022	Dr Debadarshi Rath	Dr Debadarshi Rath, Director, M/s Advanced Urocare Pvt Ltd	Dr Purna Chandra Rath	NOC-3/2022	
7	10/01/2022	12/01/2022	Tarini Prasad Mohanty	Ridge Residency Pvt. Ltd. (tarini Prasad Mohanty)	Late Pravakar Mohanty	NOC-4/2022	
8	09/11/2021	10/11/2021	Badri Narayan Jethi	Sabitri Jethi	Dinabandhu Jethi	NOC-36/2021	
9	17/09/2021	29/09/2021	Madhusmita Patra	Madhusmita Patra	Epari Sridhar	NOC-30/2021	
10	10/08/2021	01/01/1970	Madhusmita Patra	Madhusmita Patra	Epari Sridhar	NOC-27/2021	

SECTION OFFICER DASHBOARD

Conversion Applications

■ Approved Applications ■ Approved But Not Paid Applications ■ Rejected Applications

Browse By:

Search By:

Keyword:

Search

Show All

	Application Initiation Date	Application Submission Date	Applicant Name	Land Schedule	Actions
<small>NEW</small>	04/09/2021	18/09/2021	Sabita Mishra	Mouza: Ghatikia Alloted Area: 3750 Sqft Drawing Plot No: 493 Drawing Number: B/372	 
<small>NEW</small>	06/08/2021	18/08/2021	SUBRAMANYAM PATNAIK	Mouza: Ghatikia Alloted Area: 2400 Sqft Drawing Plot No: 409 Drawing Number: B/361	 
<small>NEW</small>	18/07/2021	26/07/2021	SALILA KUMAR SWAIN	Mouza: Ghatikia Alloted Area: 3750 Sqft Drawing Plot No: 335 Drawing Number: B/372	 

SECTION OFFICER SCRUTINY

Section Officer

Steps	Date	Actions	From	To	Status
1	16/02/2022	Application/initiation	BALWINDER SINGH (Applicant)	Facilitation Center Admin (FCenter Administrator)	Application Submitted
2	19/02/2022	Forwarded to ASO/Forwarded to ASO	Facilitation Center (FCenter Administrator)	S. Sunderray (Section Officer)	Application forwarded to ASO for Scrutiny

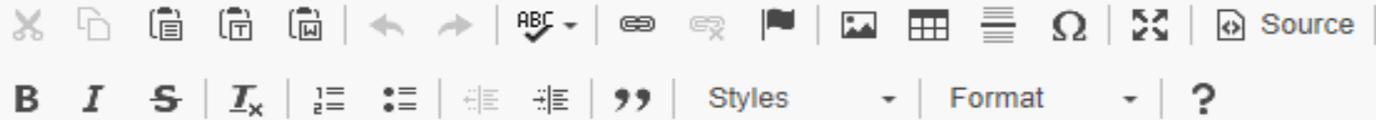
Name of Allotee:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Father's Name:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Plot No:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Area:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Mouza:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Registration deed no:	<input type="radio"/> Correct <input type="radio"/> Incorrect
Processing Fee	<input type="radio"/> Paid <input type="radio"/> Unpaid
Actions:	<input type="radio"/> Admit <input type="radio"/> Reject <input type="radio"/> Objection
Remarks:	
	
Attachment if any?	<input type="button" value="Choose File"/> No file chosen
Forward To:	<input type="text" value="--Select--"/>
<input type="button" value="Submit"/>	

ALO VERIFICATION PAGE

Action: *

Admit Objection Rejection

Remarks: *



Attachment if any?

No file chosen

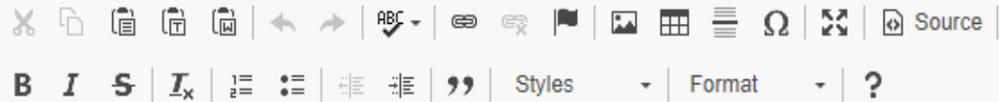
Send To:*

--Select--

DIRECTOR ESTATE VERIFICATION PAGE

Action Taken: * Admit Objection Rejection

Remarks: *

 A rich text editor toolbar with various icons for text formatting, alignment, and insertion. The icons include: Cut, Copy, Paste, Undo, Redo, ABC (font color), Link, Unlink, Flag, Image, Table, Bulleted List, Numbered List, Indent, Outdent, Quote, Styles (dropdown), Format (dropdown), and Help (?). The text "Source" is also visible on the right side of the toolbar.

Attachment if any? No file chosen

Send To:

Save

Submit & Forward

SECRETARY APPROVAL PAGE

Action: Approved Return to Director Estate for Query Rejected

Remarks:

SUBMIT

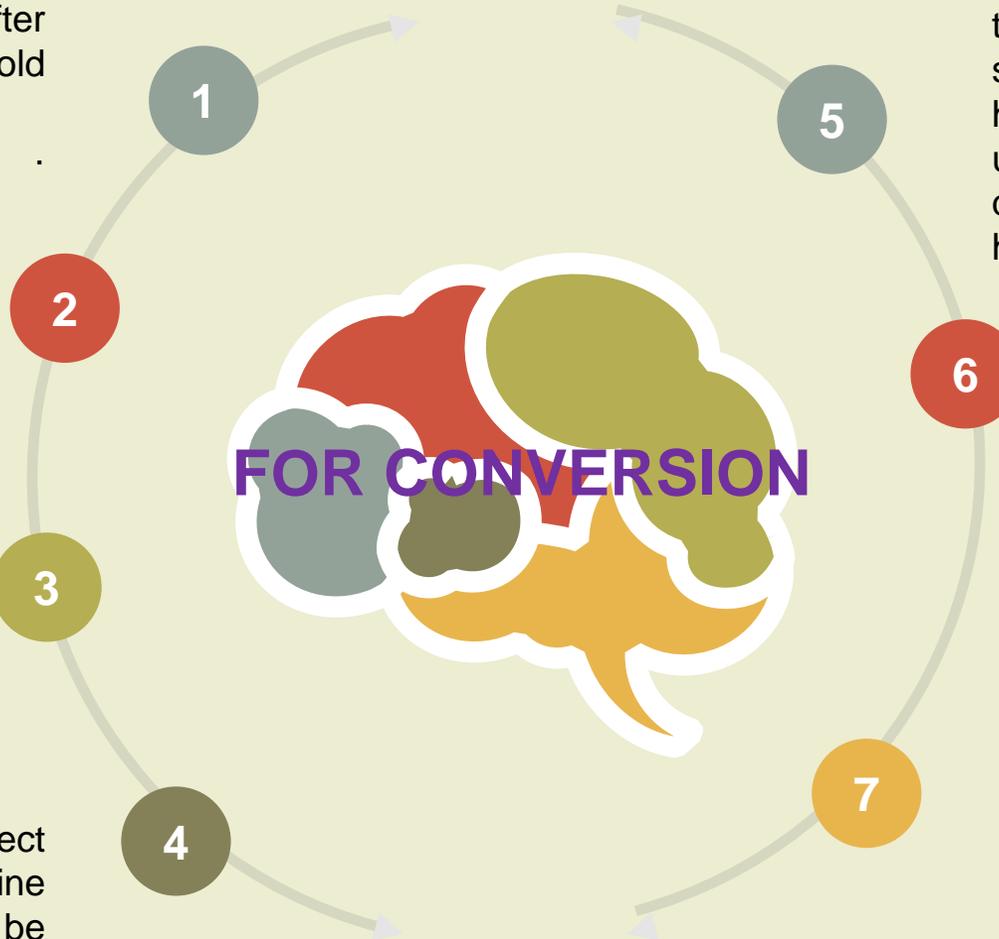
PROCEDURE FOR SUBMISSION OF APPLICATION FOR CONVERSION

The lessee shall take out the printouts of the conversion application form from www.gaodisha.gov.in/www.gaestate.in after filling up the same with details of lease hold plots and lessee duly signed by applicant(s).

Indemnity Bond executed before Notary and Affidavit executed before Executive Magistrate in the prescribed format of the G.A. Department available in www.gaodisha.gov.in/www.gaestate.in is compulsory for conversion of residential plots.

The applicant/lessee shall submit the conversion application along with all requisite documents in the facilitation centre of G.A. Department in the premises of Estate Court.

If the application is incomplete in any respect or fees have not been deposited through online treasury deposit, the same shall not be accepted in the facilitation centre.



Where the applications are submitted with all required papers with fees, and complete in all respects, permission will be accorded in the site www.gaestate.in and the applicant/s shall be intimated regarding permission of his/her/their conversion application through unique Registration No that was allocated during online application besides dispatch of hardcopy.

The lessee/applicant shall prepare Conveyance Deed in stamp papers in consultation with the District Sub-Registrar, Bhubaneswar/ Sub-Registrar, Khandagiri, Bhubaneswar and submit the same in G.A. Department for approval within 30(thirty) days.

The lessee/applicant shall bear the stamp duty and registration fees and register the conveyance deed in consultation with the District Sub-Registrar, Bhubaneswar/Sub-Registrar, Khandagiri, Bhubaneswar.

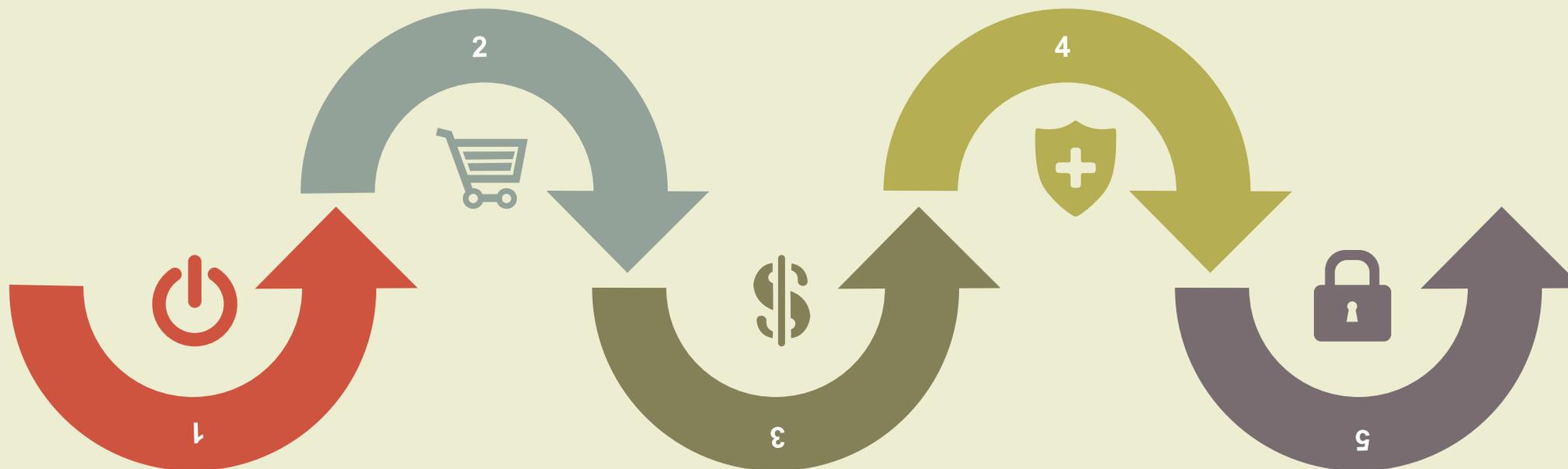
DOCUMENTS TO BE SUBMITTED ALONG WITH FREEHOLD APPLICATION

- ❖ The lessee shall be required to submit following documents alongwith the original freehold application. The Online Printed application duly signed by applicant(s).
- ❖ E-Receipt of Conversion Application Fees.
- ❖ Self Attested photocopy of the original lease deed/tripartite deed.
- ❖ Self Attested copy of the up to date rent receipt.
- ❖ An affidavit to be sworn in by the lessee before the Executive Magistrate to the effect that he/she has constructed the building and used the same for the purpose for which the land was allotted or deviation (if any) has been made.
- ❖ Self Attested copy of the no objection certificate from the mortgagee in case the plot is mortgaged. Front side Self Attested Photograph of the applicant / applicants (All Mutates)
- ❖ Indemnity bond in prescribed Form from Notary / Executive Magistrate.
- ❖ Self Attested copy of up-to-date Holding Tax receipt (if assessed).
- ❖ Self Attested copy of Identity Proof of the applicant(s).
- ❖ Three Specimen Signatures of application (s)in the prescribed form.
- ❖ Self Attested Photocopy of mutation copy.
- ❖ In appropriate cases there may be spot verification.

PROCEDURE FOR SUBMISSION OF APPLICATION FOR MUTATION

The Online Printed application duly signed by applicant(s). The legal heir certificate of lessee & the legal heir certificate of legal heir/s of lessee if any. Self Attested Copy of original lease deed. Self Attested Copy of up to date rent receipt.

Self Attested Copy of up to date holding tax receipt. Self Attested Copy of RoR. Self Attested Copy of E.C (Encumbrance Certificate). Self Attested Copy of Relinquishment deed if any.



The lessee shall take out the printouts of the mutation application form from www.gaodisha.gov.in/www.gaestate.in after filling up the same with details of lease hold plots and lessee duly signed by applicant(s).

Self Attested Copy of ID Proof of all legal heirs. The death certificate of lessee & the death certificate of legal heir/s of lessee if any.

Self Attested Copy of WILL executed by lessee and Probate their on from competent Authority if any. During the process of disposal of mutation application the legal heirs of the lessee shall have to visit the land section with all their original documents for verification on intimation.

MUTATION APPLICATION FORM

Mutation Registration

Application for Mutation (Declaration of Ownership) of Leasehold land with in Shubaneswar Municipal Corporation Area

*Name of the Original Allottee:

*Father's Name (Mother's Name Or Husband's Name):

*Address:

Applicant Email:

Sl. No.	Name of the legal heirs/Successor-in-Interest
1.	<input type="text"/>

*Death Certificate issued by Concern Authority: Letter No:
Date of Issue: mm/dd/yyyy

*Legal Heirs Certificate issued by Concern Authority: Name:
Misc. Case No:
Date of Issue: mm/dd/yyyy

Whether relinquishment deed has been made: Yes No

If yes attach copy of the relinquishment deed: Deed No:
Deed Date: mm/dd/yyyy
 No file chosen

Property Details

*Name of the Village/Area:

Drawing No:

Drawing Plot No:

*Allotted area: In Sqft In Acre

Revenue Plot No(As per lease deed, if any):

Date of taking over physical possession: mm/dd/yyyy

Details of Registered Lease Deed

*Registration No:

*Lease Deed Year:

*Lease Deed Volume No:

*Page number of the Deed: From to

*Lease Deed Book No:

*Land Used Type:

*Whether building has been constructed as per approved plan?: Yes No

Copy of Certificate of Competent Authority: No file chosen

*Is holding tax assessed?: Yes No

*If property stand mortgaged?: Yes No

Mortgage Permission Order No:
Name of the Bank:
Branch Name:

*Whether there is any dispute pending in the court of Law regarding title of the Property?: Yes No

*Whether any application for Mutation for RDR is pending with Tahasilidar, Shubaneswar?: Yes No

*Whether there is any unauthorized construction in the premises?: Yes No

*Amount of Ground Rent(Rx):

*Whether upto date ground rent along with interest, if any, has been paid?: Yes No

PROCEDURE FOR SUBMISSION OF APPLICATION FOR MORTGAGE PERMISSION (NOC)

Self Attested Copy of No Objection Certificate issued by the financial institution/Mortgager if any. Self Attested Copy of E.C (Encumbrance Certificate). Self Attested Copy of up to date rent receipt.

Self Attested Copy of up to date holding tax receipt. Self Attested Copy of original lease deed.

The Online Printed application duly signed by applicant(s). Self Attested Copy of approved building plan by the Competent Authority. Self Attested Copy of project report & re-payment Schedule in case of Commercial leases.

The lessee shall take out the printouts of the NOC application form from www.gaodisha.gov.in/www.gaestate.in after filling up the same with details of lease hold plots and lessee duly signed by applicant(s).



The consent letter of the financial institution mentioning the loan component.

Self Attested Copy of ID Proof. If the authority so pleases, the lease plot shall be subject to spot verification by the R.I of G.A. Department.

NOC APPLICATION FORM

NOC Registration

Application for NOC (Declaration of Ownership) of Leasehold land with in Bhubaneswar Municipal Corporation Area

1.Name of the Original Allottee:

2.Father's Name (Mother's Name (Husband's Name):

3.Address:

4.Applicant Email:

5.If property stand mortgaged? Yes No

6.Bank Consent Letter:

Letter No:

Date of Issue:

Amount of Loan Demand:

Name of the Bank:

Branch Name:

Purpose for which NOC is required:

If previously NOC issued:

Whether Loan has been completely repaid: Yes No

If you attach Copy of loan clearance: Choose File No file chosen

Property Details

Name of the Village/Area:

Drawing No:

Drawing Plot No:

Allotted area:

In Sqft In Acre

Revenue Plot No(As per lease deed, if any):

Date of taking over physical possession:

Details of Registered Lease Deed

Registration No.:

Lease Deed Year:

Lease Deed Volume No.:

Page number of the Deed:

Lease Deed Book No:

Land Used Type:

Whether building has been constructed as per approved plan? Yes No

Copy of Certificate of Competent Authority:

Is holding tax assessed? Yes No

Whether there is any dispute pending in the court of Law regarding title of the Property? Yes No

Whether any application for NOC for ROR is pending with Tahasildar, Bhubaneswar? Yes No

Whether there is any unauthorized construction in the premises? Yes No

Whether there is any project Report? Yes No

Amount of Ground Rent(Rs):

ATTACHED DOCUMENTS (You can upload the documents at Pacification Center)

1.Bank Consent Letter Choose File No file chosen

2.Project report & re-payment schedule Choose File No file chosen

3.No Objection Certificate issued by the financial institution/Mortgagee Choose File No file chosen

4.Copy of E.C. (Encumbrance Certificate) Choose File No file chosen

5.Copy of up to date holding tax receipt(if any) Choose File No file chosen

6.Copy of up to date rent receipt Choose File No file chosen

7.Photoscan Choose File No file chosen

8.Copy of Original Lease deed duly Self attested by the applicant Choose File No file chosen

9.Copy of approved building plan by the Competent Authority Choose File No file chosen

10.Copy of ID Proof duly Self attested by the applicant Choose File No file chosen

11.Copy of Online filled application form Choose File No file chosen

12.Other-1 Choose File No file chosen

13.Other-2 Choose File No file chosen

Thank You!